

VOLUNTEER APPLICATION PACK



Burton Albion Football Club Girls Lead and Support Coach

Burton Albion Community Trust's Mission Statement

'Making a difference in our communities through the power of sport and brand of Burton Albion Football Club'



The mission is underpinned by our three Strategic Aims:

- To Deliver high quality
- To Create Experiences
- To Make a Difference

We will always:

- **Be Inspiring**
 - Through a passion for Burton Albion and our local community
- **Be Engaging**
 - Through understanding our communities and delivering targeted projects and programmes
- **Be Educating**
 - Helping realise full potential in individuals and our communities
 -

Our Impact on the Community will be through the following areas of work:

- **Health & Wellbeing**
- **Sport & Participation**
 - School Sport
 - Football Development
- **Education & Employability**
- **Community Engagement**
 - Events & Fundraising
 - KICKS
 - Disability
- **Burton Albion Facilities**

Our Outcomes will be to:

- Develop healthier and happier communities
- Create safer and more cohesive communities
- Empower our communities to help fulfil potential and opportunity



JOB DESCRIPTION

Volunteer role Burton Albion Football Club Girls Lead and Support Coach	Volunteer hours: 5 hours a week
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Burton Albion has a long history of being a community focused club, since it's humble beginnings in 2010 Burton Albion Community Trust has always been about making a difference. The heartbeat of this difference re the people who bring our projects, programmes and activities to life. Our people are our strength, they are engaging they act with empathy and kindness, they are proud of the work they do and work hard to inspire each other and those we work with, our people are willing to learn and have desire to be educating.

If you think you have what it takes to be Engaging, Inspiring and Educating we can't wait to read your application.

Role Purpose:

Burton Albion Community Trust (BACT) is the independent charitable arm of Burton Albion FC and is looking to recruit lead and support coaches for Burton Albion Football Club Girls. The role will entail the volunteer coach to represent the football club and have an enthusiasm for developing female football.

The role will see the successful candidate work with Burton Albion Ladies junior squads from U11-U18s within the Community Trust scheme.

Attendance will be required at weekly training sessions aswell as matchdays. This will be organised between the volunteer coach and the other Burton Albion Community Trust coaching staff.

This position requires flexibility as the role will require occasional evening and weekend work.

Roles and Responsibilities

1. Support the delivery of BACT programmes as requested.
2. Support in ensuring the facility and equipment is fit for purpose.
3. Always maintain effective internal and external communication.
4. Ensure BACT values are promoted in all sessions and BACT policies and procedures are followed, including safeguarding and welfare and health and safety.
5. Identify appropriate personal development opportunities.

What volunteering for Burton Albion Community Trust can offer you:



- Excellent Training Opportunities
- Flexible Working
- Optional Full Uniform
- Onsite Parking
- Company Discounts
- BAFC Staff Discounts

General:

This document is a guide only and should not be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of changing needs of the organisation.

All volunteers may be required to undertake any other duties as may be reasonably requested.

Equality Statement - Burton Albion Community Trust are committed to ensuring that equality of opportunity is at the very heart of everything we do to ensure we provide fair and non-prejudicial access to the services across the Trust. We uphold everyone’s freedom of rights and choice to be different and aim to provide opportunities for everyone to succeed. It is the policy of the Trust that no person, whether job applicant, employee or customer, shall be discriminated against. For full details, please refer to our employees Company Handbook

Safeguarding Statement

Burton Albion Community Trust (BACT) operates a child centred approach to safeguarding and where concerns about the welfare of a child or adult at risk exists, staff will always act in the best interests of the child or adult at risk.

The Trust fully acknowledges and accepts its responsibility for the well-being and safety of all children and adults at risk engaged in Trust activities. It is the duty of all staff working at the Trust to ensure they safeguard children and adults at risk by creating an environment that protects them from harm.

Burton Albion Community Trust believes that the general wellbeing, welfare, and safety of all children and adults at risk engaged in Trust activities is of the utmost importance. Burton Albion will fulfil its responsibilities by ensuring it displays best practice in safeguarding matters, carried out in a spirit of partnership and openness with the child or adults at risk, family and the relevant local authority.

Commitment

Burton Albion Community Trust is committed to being inclusive and providing a safe and positive experience for everyone involved in our activities and aims to protect them by:

- Adopting a pro-active approach in approach in preventative work.
- Having clear polices which are audited and reviewed annually.
- Vetting all staff and volunteers.
- Providing regular training to ensure staff can identify concerns and are confident when responding, reporting and recording.



- Embedding safeguarding as a priority throughout the Trust.

PERSON SPECIFICATION			Evidence to be provided Application/Interview/Certificates (A/I/C)
Role Specs	Essential	Desirable	
Person Focused	x		A/I
Kind and Compassionate	x		A/I
Passion for developing female football	x		A/I
Comfortable speaking to new people	x		A/I
Experience of working in football	x		A/I
Attained FA Level 1 coaching qualification	x		C
Attained FA Level 2 coaching qualification		x	C
Basic IT skills to record contacts and raise concerns	x		A/I
Knowledge of safeguarding and health and safety	x		A/I

APPLICATIONS

Application forms are available from <http://burtonalbioncommunitytrust.co.uk/job-vacancies/>

To apply for this role, please send a completed application form to:
bactvacancies@burtonalbionct.org

Or via post to:

Vacancies
Burton Albion Community Trust
Pirelli Stadium
Princess Way
Burton on Trent
Staffs DE13 0AR

For further information regarding the role please email : steve.guest@burtonalbionct.org

Closing date: N/A



The nature of our work means that there may be a need for volunteers prior to the closing date, if this is the case and you have submitted your application before this date you may receive a call from us before the role deadline is reached.

