

VOLUNTEER APPLICATION PACK



Pirelli Vaccination Centre – Car Park Volunteer

Burton Albion Community Trust's Mission Statement

***'Making a difference in our communities through the power of sport
and brand of Burton Albion Football Club'***



The mission is underpinned by our three Strategic Aims:

- To Deliver high quality
- To Create Experiences
- To Make a Difference

We will always:

- **Be Inspiring**
 - Through a passion for Burton Albion and our local community
- **Be Engaging**
 - Through understanding our communities and delivering targeted projects and programmes
- **Be Educating**
 - Helping realise full potential in individuals and our communities
 -

Our Impact on the Community will be through the following areas of work:

- **Health & Wellbeing**
- **Sport & Participation**
 - School Sport
 - Football Development
- **Education & Employability**
- **Community Engagement**
 - Events & Fundraising
 - KICKS
 - Disability
- **Burton Albion Facilities**

Our Outcomes will be to:

- Develop healthier and happier communities
- Create safer and more cohesive communities
- Empower our communities to help fulfil potential and opportunity



JOB DESCRIPTION

Volunteer role: Pirelli Vaccine Centre – Car Park Volunteer	Volunteer hours: As and when required until July 2021 (Currently)
<p>Burton Albion has a long history of being a community focused club, since it's humble beginnings in 2010 Burton Albion Community Trust has always been about making a difference. The heartbeat of this difference re the people who bring our projects, programmes and activities to life. Our people are our strength, they are engaging they act with empathy and kindness, they are proud of the work they do and work hard to inspire each other and those we work with, our people are willing to learn and have desire to be educating.</p> <p>If you think you have what it takes to be Engaging, Inspiring and Educating we can't wait to read your application.</p> <p>Role Purpose:</p> <p>Burton Albion Community Trust (BACT) is the independent charitable arm of Burton Albion FC and is looking to recruit Pirelli Vaccine Centre – Car Park Volunteers.</p> <p>The role will support the delivery of the Vaccine Centre by ensuring that patients can access, park and enter the site safely and ensuring that there is a safe flow of traffic in the main car park.</p> <p>This position requires flexibility as the role may require occasional evening and weekend work.</p> <p>Roles and Responsibilities</p> <ul style="list-style-type: none">• Maintain a visible presence in the car park area throughout the period of the vaccine centre opening hours.• Monitor the main car park and assist patients as nessecerry.• Monitor closely the area around the main gate and provide assistance as required.• Call the Vaccine Centre control in the event of a health issue in the car park/outside toilets/waiting tent.• Monitor car park for any issues and inform BACT staff.• Assist with traffic flow/parking in the main car park.• Ensure that patients entering the vaccine area are wearing a mask.• Ensure that queues are safely monitored and people are not queuing in to traffic.• Direct people in the main car park to the vaccination centre.	
<p>What volunteering for Burton Albion Community Trust can offer you:</p> <ul style="list-style-type: none">• Excellent Training Opportunities• Flexible Working• Optional Full Uniform• Onsite Parking• Company Discounts• BAFC Staff Discounts	
General:	



This document is a guide only and should not be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity and will be amended in the light of changing needs of the organisation.

All volunteers may be required to undertake any other duties as may be reasonably requested.

Equality Statement - Burton Albion Community Trust are committed to ensuring that equality of opportunity is at the very heart of everything we do to ensure we provide fair and non-prejudicial access to the services across the Trust. We uphold everyone's freedom of rights and choice to be different and aim to provide opportunities for everyone to succeed. It is the policy of the Trust that no person, whether job applicant, employee or customer, shall be discriminated against. For full details, please refer to our employees Company Handbook

Safeguarding Statement

Burton Albion Community Trust (BACT) operates a child centred approach to safeguarding and where concerns about the welfare of a child or adult at risk exists, staff will always act in the best interests of the child or adult at risk.

The Trust fully acknowledges and accepts its responsibility for the well-being and safety of all children and adults at risk engaged in Trust activities. It is the duty of all staff working at the Trust to ensure they safeguard children and adults at risk by creating an environment that protects them from harm.

Burton Albion Community Trust believes that the general wellbeing, welfare, and safety of all children and adults at risk engaged in Trust activities is of the utmost importance. Burton Albion will fulfil its responsibilities by ensuring it displays best practice in safeguarding matters, carried out in a spirit of partnership and openness with the child or adults at risk, family and the relevant local authority.

Commitment

Burton Albion Community Trust is committed to being inclusive and providing a safe and positive experience for everyone involved in our activities and aims to protect them by:

- Adopting a pro-active approach in approach in preventative work.
- Having clear policies which are audited and reviewed annually.
- Vetting all staff and volunteers.
- Providing regular training to ensure staff can identify concerns and are confident when responding, reporting and recording.
- Embedding safeguarding as a priority throughout the Trust.

APPLICATIONS

Application forms are available from <http://burtonalbioncommunitytrust.co.uk/job-vacancies/>

To apply for this role, please send a completed application form to:



bactvacancies@burtonalbionct.org

Or via post to:

Vacancies

Burton Albion Community Trust

Pirelli Stadium

Princess Way

Burton on Trent

Staffs DE13 0AR

For further information regarding the role please email : paul.gaskin@burtonalbionct.org

Closing date:

The nature of our work means that there may be a need for volunteers prior to the closing date, if this is the case and you have submitted your application before this date you may receive a call from us before the role deadline is reached.

